



**CALAVERAS CONSOLIDATED FIRE PROTECTION DISTRICT**  
**6501 Jenny Lind Road, Valley Springs, CA 95252**  
**Telephone: (209) 786-2227**  
**www.calcofire.org**

**Regular Meeting Agenda**  
**Monday February 22, 2021 6:00pm**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members: Kim Olson, Keith Hafley, Sam Harris, Ken Glissman, Chris Allen, Ryan Hamre, Marcus Omlin, Chris Damin and Patrick Sullivan  
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** The public may address the Board on any item of interest that is not on the Agenda and is within the District's jurisdiction. For items that are on the agenda, public comment will be heard when the item is discussed. The Chairman reserves the right to limit each speaker to three (3) minutes per person and 15 minutes per topic. Ralph M Brown Act Gov. (Code, § 54954.3(b).) By law, the Board of Directors cannot make decisions on matters not on the agenda. Ralph M Brown Act Gov. (Code, § 54954.2(a).)
- 5. CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions and is usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members, the public or staff request specific items be discussed and/or removed from the Consent Calendar
  - A. Approval of Draft Minutes: January 25, 2021 Board Meeting
  - B. Approval of Transmittals dated February 22, 2021,
    - Regular bills OH164114 \$11,236.13
    - Cal Card OH164115 \$9,480.33 plus tax if needed

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

**6. FINANCE BUSINESS**

A. Supplemental Transmittals

**7. FIRE CHIEF'S REPORT**

**8. CORRESPONDENCE:**

**9. UNFINISHED BUSINESS:** Since this Old Business has been discussed in prior meetings, the Chairman reserves the right to limit each speaker to three (3) minutes per person per topic. Ralph M. Brown Act Gov. (Code, § 54954.3(b).

A. Discussion/Action – None

**10. NEW BUSINESS:**

A. Discussion/Action – None

**11. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS**

**12. ADJOURNMENT:**

Next meeting scheduled for March 22, 2021



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**Regular Meeting Draft Minutes**  
**Monday January 25, 2021 6:00pm**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MOMENT OF SILENCE:** To recognize and honor the efforts of the American Service Members and Public Safety Personnel.
- 3. ROLL CALL:** Board Members Present: Kim Olson, Keith Hafley, Sam Harris, Ken Glissman, Ryan Hamre, and Patrick Sullivan  
Board Members Absent: Chris Damin, Chris Allen, Marcus Omlin  
Staff: Fire Chief Rich Dickinson and Rose Beristianos
- 4. PUBLIC COMMENT:** None
- 5. CONSENT CALENDAR:** Motion by Sam Harris to approve item A draft minutes, 2<sup>nd</sup> by Ken Glissman Votes 6 yes 3 absent. Item B pulled by Keith Hafley. Board discussion. Motion to approve item B by Ken Glissman 2<sup>nd</sup> by Pat Sullivan Votes 6 yes 3 absent
  - A. Approval of Draft Minutes: December 28, 2020 Board Meeting
  - B. Approval of Transmittals dated January 25, 2021,
    - Regular bills OH163742 \$8,709.35
    - Cal Card OH163743 \$7,678.20 plus tax if needed
- 6. FINANCE BUSINESS**
  - A. Supplemental Transmittals - None
- 7. FIRE CHIEF'S REPORT** – Gave his report

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132 and the Ralph M. Brown Act (California Government Code § 54954.2)). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the office reflected above, during regular business hours, at least forty-eight hours prior to the time of the meeting.

**8. CORRESPONDENCE:** None

**9. UNFINISHED BUSINESS:**

A. Discussion/Action – None

**10. NEW BUSINESS:**

A. Discussion/Action – Appointment for Standing and AdHoc Committee's

- Standing Committee – Finance, Motion made by Kim Olson to nominate Sam Harris, Pat Sullivan, Ken Glissman and Chris Allen, 2<sup>nd</sup> by Ryan Hamre Votes 6-3
- AdHoc committee – Policy and Procedure Manual and Rules and Regulations Motion made by Keith Hafley to nominate Ryan Hamre, Chris Damin, Kim Olson and Keith Hafley, 2<sup>nd</sup> by Pat Sullivan. Votes 6-3

B. Discussion/Action – Resolution # 20210125A Revision for Overhead Assignments with CalOES. Board discussion, Motion by Ken Glissman to approve Resolution # 202101215A, 2<sup>nd</sup> by Ryan Hamre Votes 6-3

**11. BOARD OF DIRECTOR AND FIRE CHIEF COMMENTS**

**12. ADJOURNMENT:** Motion by Keith Hafley to adjourn the meeting at 7:43pm 2<sup>nd</sup> by Ken Glissman Votes 6-3

Next meeting scheduled for February 22, 2021

**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 2/22/2021

**MAIL ALL CHECKS**

Contact: ROSE BERISTIANOS  
Cell Phone: 482-3754

**22030010**  
PO BOX 579  
VALLEY SPRINGS CA 95252

**Please initial any strikeovers/changes**

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				OH164114		
				REGULAR BILLS		
<b>\$ 11,236.13 Grand Total</b>						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN  
KIM OLSON  
KEN GLISSMAN  
KEITH HAFLEY  
SAM HARRIS  
RYAN HAMRE  
PATRICK SULLIVAN  
MARCUS OMLIN  
CHRISTOPHER ALLEN

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\_\_\_\_\_  
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I hereby approved the above claim(s) and certify to the correctness of the computations.  
Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
Deputy

CHIEF RICH DICKINSON

\_\_\_\_\_

### AP Entry Batch Proof

Batch ID: **OH164114**

Enter Date: 02/18/2021    Batch Status: BE    User Total: 11,236.13

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Audited: \_\_\_\_\_  
 Distributed: \_\_\_\_\_  
 Paid: \_\_\_\_\_

User: BERISTIANOS,ROSE    Batch Created By: BERISROS    Date: 02/18/2021  
 Report: Batch Proof (Auditor)    Time: 06:39:41

Inv Amt	<b>93.45</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">01/27/2021</span>	Invoice #: 2203012701	ACCT# 269	Secondary Ref:	PO#:	
Vendor:	<b>0013673</b>	<a href="#">VALLEY SPRINGS PUD</a>	PO BOX 284	VALLEY SPRINGS CA	95252	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	<b>515.84</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">01/20/2021</span>	Invoice #: 454963	ACCT# 17823	Secondary Ref:	PO#:	
Vendor:	<b>0041428</b>	<a href="#">VAN UNEN/MIERSMA PROPR</a>	PO BOX 96	RIPON CA	95366	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	<b>8,000.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">01/31/2021</span>	Invoice #: 38592	CALAVERAS CONSOLIDATED FIRE	Secondary Ref:	PO#:	
Vendor:	<b>0041288</b>	<a href="#">NICHOLSON AND OLSON CP</a>	29 SUNRISE AVE STE 303	ROSEVILLE CA	95661	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	<b>172.50</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">01/25/2021</span>	Invoice #: 0144	E002485 CALCO	Secondary Ref:	PO#:	
Vendor:	<b>W010010</b>	<a href="#">LOKEY, RICHARD</a>	PO BOX 1157	ALTAVILLE CA	95221	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
Inv Amt	<b>172.50</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<span style="border: 1px solid black; padding: 2px;">01/25/2021</span>	Invoice #: 0143	E988872 CALCO	Secondary Ref:	PO#:	
Vendor:	<b>W010010</b>	<a href="#">LOKEY, RICHARD</a>	PO BOX 1157	ALTAVILLE CA	95221	
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

**AP Entry Batch Proof**

Batch ID: **OH164114**

<i>Inv Amt</i> <b>172.50</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 01/25/2021	<i>Invoice #:</i> 0129	E132 CALCO	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W010010 <a href="#">LOKEY, RICHARD</a>	PO BOX 1157	ALTAVILLE CA 95221		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>715.66</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 01/22/2021	<i>Invoice #:</i> CI026549	PIE-0019	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> W007765 <a href="#">GOLDEN STATE</a>	7400 REESE ROAD	SACRAMENTO CA 95828		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>43.68</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 02/01/2021	<i>Invoice #:</i> 2201020121	12952-01	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0001644 <a href="#">CALAVERAS</a>	PO BOX 37	COPPEROPOLIS CA 95228		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>1,300.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 01/31/2021	<i>Invoice #:</i> 2203013121	JANUARY 2021 INVOICE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0041402 <a href="#">BERISTIANOS, ROSEMARIE</a>	3573 BERKESEY LANE	VALLEY SPRINGS CA 95252		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<i>Inv Amt</i> <b>50.00</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
<i>Invoice Date:</i> 02/10/2021	<i>Invoice #:</i> 2203021021	CALAVERAS CONSOLIDATED FIRE	<i>Secondary Ref:</i>	<i>PO#:</i>	
<i>Vendor:</i> 0036916 <a href="#">CALCO FIRE CHIEFS ASS</a>	19927 JESUS MARIA RD	MOKELUMNE HILL CA 95245		REFUND	FY RETURN
Division Code: SPD2	Check Stock: AP	Tax Code:		<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
System Messages:				Total	<b>11,236.13</b>

**CALAVERAS CONSOLIDATED FIRE  
PROTECTION DISTRICT**

Date: 2/22/2021

**MAIL ALL CHECKS**

Contact: ROSE BERISTIANOS  
Cell Phone: 482-3754

**22030010**  
PO BOX 579  
VALLEY SPRINGS CA 95252

**Please initial any strikeovers/changes**

INVOICE AMOUNT	PEID #	OBJECT NO.	INVOICE NO.	VENDOR NAME/ADDRESS	DESCRIPTION	Rd for RTRN dept
				BATCH OH164115		
				CAL CARD		
<b>\$ 9,480.33 PLUS TAX IF NEEDED</b>						

District agrees to retain original invoices for five years. Merchandise itemized above has been received or the services claimed have been performed and the expenditures are authorized and approved by

CHRIS DAMIN  
KIM OLSON  
KEN GLISSMAN  
KEITH HAFLEY  
SAM HARRIS  
RYAN HAMRE  
PATRICK SULLIVAN  
MARCUS OMLIN  
CHRISTOPHER ALLEN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby approved the above claim(s) and certify to the correctness of the computations.

Rebecca Callen, Auditor-Controller

By: \_\_\_\_\_  
Deputy

CHIEF RICH DICKINSON

\_\_\_\_\_



**AP Entry Batch Proof**

Batch ID: **OH164115**

Enter Date:  Batch Status: BE User Total: 9,480.33

The undersigned, under penalty of perjury, states that the items on the attached claim are true and correct, that the amounts are properly due this claimant, and that no items have been previously paid. Furthermore, the articles or services specified in the attached claim were necessary, ordered for use by this department, and the articles or services have been delivered or performed as stated.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Audited: _____
Distributed: _____
Paid: _____

User: BERISTIANOS,ROSE Batch Created By: BERISROS Date: 02/18/2021  
Report: Batch Proof (Auditor) Time: 06:29:20

Inv Amt	<b>9,480.33</b>	22030010 CALCO-FHJLJPA	5241 Office Expense	<b>JL:</b>	Separate Check:	Relate To:
Invoice Date:	<input type="text" value="02/15/2021"/>	Invoice #: 220302152021	ACCT# 5566-1531	Secondary Ref:	PO#:	
Vendor:	<b>0037446</b>	<b>US BANK CORP PAYMENT \$</b>	PO BOX 790428	SAINT LOUIS	<b>MO</b>	63179-0428
Division Code:	SPD2	Check Stock:	AP	Tax Code:		
					REFUND	FY
					<input type="text"/>	<input type="text"/>
						RETURN
						<input type="text" value="RD"/>

System Messages: Total **9,480.33**

### Cal Card Summary

Category	Date	Description	Person	Card#	Amount	Receipt Y or N
MED SUPPLIES	1/25/2021	LIFE ASSIST	BUTLER	9606	168.48	
UTILITY	1/19/2021	ATT	DICKINSON	2132	43.33	
UTILITY	1/21/2021	ATT	DICKINSON	2132	201.12	
UTILITY	1/22/2021	ATT	DICKINSON	2132	101.65	
UTILITY	1/25/2021	COMCAST	DICKINSON	2132	192.82	
UTILITY	1/27/2021	DIRECT TV	DICKINSON	2132	146.99	
OFF EXP	2/1/2021	MICROSOFT 365	DICKINSON	2132	99.99	
UTILITY	2/2/2021	VONAGE	DICKINSON	2132	141.56	
UTILITY	2/3/2021	PGE	DICKINSON	2132	10.88	
UTILITY	2/5/2021	CALWASTE	DICKINSON	2132	78.16	
UTILITY	2/5/2021	CALWASTE	DICKINSON	2132	156.32	
UTILITY	2/5/2021	CALWASTE	DICKINSON	2132	88.67	
UTILITY	2/10/2021	ATT	DICKINSON	2132	80.65	
MEMBERSHIPS	2/10/2021	CLARION SUBSCRIPTIONS	DICKINSON	2132	74.95	
FUEL	2/1/2021	ZIPPY MART	SULLIVAN	7728	64.05	
	1/21/2021	SENDERS	THOMAS	5370	20.36	NO
FUEL	2/8/2021	CHEVRON	THOMAS	5370	7.66	
HOUSEHOLD	1/21/2021	SENDERS	DORNBUSH	2178	250.96	
MAINT B/G	2/1/2021	SENDERS	DORNBUSH	2178	23.43	
MED BENEFITS	2/1/2021	BLUE SHIELD	DORNBUSH	2178	431.00	
MAINT B/G	2/8/2021	SENDERS	DORNBUSH	2178	26.06	
	1/21/2021	SIERRA ENERGY	LAMPLEY	3311	98.73	NO
MED BENEFITS	2/2/2021	ANTHEM BLUE	LAMPLEY	3311	459.41	NO
MED BENEFITS	2/2/2021	ANTHEM BLUE	LAMPLEY	3311	9.30	NO
MED BENEFITS	2/2/2021	ANTHEM BLUE	LAMPLEY	3311	56.00	NO
MED BENEFITS	2/2/2021	ANTHEM BLUE	LAMPLEY	3311	18.53	NO
	2/11/2021	SENDERS	LAMPLEY	3311	30.63	NO
OFF EXP	1/18/2021	ADOBE	RUOFF	7685	119.88	NO
MED BENEFITS	1/22/2021	BLUE SHIELD	RUOFF	7685	689.48	
MAINT EQ	1/25/2021	AMAZON	RUOFF	7685	21.44	
MAINT EQ	2/1/2021	AMAZON	RUOFF	7685	-21.44	
OFF EXP	2/1/2021	AMAZON	RUOFF	7685	23.58	
MAINT BG	2/4/2021	SENDERS	RUOFF	7685	11.98	
OFF EXP	2/10/2021	DMV	RUOFF	7685	0.53	
OFF EXP	2/10/2021	DMV	RUOFF	7685	23.00	
FUEL	1/18/2021	HUNT AND SONS	GALLIAZZO	9787	1,461.08	
HOUSEHOLD	1/18/2021	MARVAL	GALLIAZZO	9787	24.92	
MAINT EQ	1/19/2021	AMAZON	GALLIAZZO	9787	116.90	
FUEL	1/21/2021	EXXON	GALLIAZZO	9787	80.40	
HOUSEHOLD	1/25/2021	SIERRA JANITORAL	GALLIAZZO	9787	51.59	
MAINT EQ	1/26/2021	SPEEDEE OIL	GALLIAZZO	9787	56.98	
MAINT B/G	1/27/2021	AMAZON	GALLIAZZO	9787	25.72	
FUEL	1/28/2021	EXXON	GALLIAZZO	9787	78.44	
MAINT B/G	1/29/2021	AMAZON	GALLIAZZO	9787	67.96	
MAINT B/G	2/1/2021	AMAZON	GALLIAZZO	9787	12.86	
MED BENEFITS	2/1/2021	BLUE SHIELD	GALLIAZZO	9787	707.65	NO
FUEL	2/1/2021	CHEVRON	GALLIAZZO	9787	25.27	
FUEL	2/3/2021	HUNT AND SONS	GALLIAZZO	9787	1,210.00	
	2/9/2021	EXXON	GALLIAZZO	9787	36.39	NO
COMMUNICATIOI	2/10/2021	MY PILOT STORE	GALLIAZZO	9787	436.95	
	2/15/2021	C AND C DESIGN	GALLIAZZO	9787	1,137.08	NO
					9,480.33	